

**MINUTES OF THE NEIGHBOURHOOD PLAN ADVISORY COMMITTEE MEETING HELD ON  
MONDAY 26 JULY 2021 at 7.00 PM IN SILEBY COMMUNITY CENTRE**

**PRESENT**

Councillor Mrs E Astill (Vice-Chairman)  
Councillor Mrs E Jones  
Councillor Mr A Higgs  
Mr J Frost  
Mr P Astill  
Mr P Small  
Ms E Compson  
Mr G Kirk – YourLocale  
Mrs R Richardson – Minute taker

**001/21 WELCOME AND APOLOGIES**

The Vice-Chairman welcomed everyone to the meeting; she informed the committee that she had received a letter of resignation from Emma Compson, stepping down as Chair of the Sileby Neighbourhood Plan Advisory Committee. Councillor Astill thanked her for getting the Neighbourhood Plan started and for all her hard work in getting it made.

Apologies were received from Councillor Mrs J Jones, Mr B Richards and Mr A Crawley

**002/21 RE-ESTABLISHING THE THEME GROUP – MEMBERSHIP**

Gary Kirk advised that Charnwood Borough Council need to be formally advised that we are reviewing the Neighbourhood Plan and at some stage write to the statutory stakeholders informing them that we are undertaking a review, and seek opinions from them.

**003/21 REVISED TERMS OF REFERENCE**

Gary Kirk will look over the Terms of Reference – points to be considered are: -  
(a) Minimum number of members  
(b) Quorate number of members  
(c) Notice period of meeting dates

**004/21 WHY UNDERTAKE A REVIEW?**

This is an opportunity to revisit and put additional allocation sites in the Plan; GK will put together a revised programme

**005/21 REVIEW PROCESS/TIMESCALES**

A Neighbourhood Plan only lasts for two years and then needs to be refreshed. The Charnwood Local Plan and the National Planning policy Framework are out of date. The existing Charnwood Local Plan Core Strategy was adopted in November 2015 and provides a development strategy for the borough through to 2028. The new Local Plan updates the strategy and contains new policies and allocations; it will run from 2021 to 2037. Once adopted, the Local Plan will replace the existing Core Strategy. Charnwood Borough Council cannot demonstrate a five-year and supply – the NPPF indicates that site allocations will give NPs more weight if the local authority cannot demonstrate a five-year land supply. A review of the Neighbourhood Plan will offer additional protection. The process will be a lot quicker and less complicated as only policies which need to be changed will be considered.

**006/21 FUNDING**

Locality Funding is available so there will be no need to draw on the parish council's finances. GK to submit a bid to Locality

**007/21 REVIEW OF THE POLICIES IN THE MADE NEIGHBOURHOOD PLAN – WHAT'S WORKING?**

It was agreed to defer this item and dedicate the next meeting to discuss and decide which policies are working, and which policies need to be 'tweaked'.

**008/21 FUTURE MEETING**

Wednesday, 11 August at 2.30 pm in the Community Centre

Meeting closed at 8.25 pm